



**Sandy Hook School
Parent Pick-Up Procedures**

Parent pick-up will take place in the gym

1. Parents will park in the staff lot. This is the lot to the right once you enter the school. If this lot is full, please park in the visitor lot or in the drop off loop.
2. Parents will walk across the crosswalk near the field and will follow the sidewalk to the back playground.
3. Parents will enter the playground gate and line up outside the gym door.
4. Parents with last names A-L will line up in front of the left side door.
5. Parents with last names M-Z will line up by the right side door along the wall.
6. Students will be sitting in lines A-L and M-Z in the gym.
7. Once you have signed your child out, please carefully walk back to the parking lot across the crosswalk.

Thank you!